

Approved: Sept 11, 2006 wochange

Selectboard Meeting  
August 28, 2006  
7:00 – 10:00 p.m.

**Present:** Paul Saenger, Walt Pyle, Bob Warren, Marthe Fisher, Steve Goodrich,  
Mary Jane James, Barb Kivlin

**Guests:** Deb Kelley, Wilson MacIntire, George West

**Call to order:**

Paul called the meeting to order at 7:00 p.m.

**Minutes approved:**

Minutes from August 14, 2006, were approved as corrected. Steve MOVED and Walt SECONDED to accept minutes as corrected. Motion carried.

**Announcements:**

Addison County Chamber of Commerce Annual Meeting September 17th  
Agency of Natural Resources enters appearance in JBP Act 250 re: Stormwater  
Crown Point Bridge Meeting on August 29<sup>th</sup> in Port Henry at 7 p.m.

**Additions to Agenda:**

Letter to Bob Douglas, Jr.  
Parking at tennis courts/school/Masonic Building/Church  
Keys for appraisers  
Set up voting booths: After or before September 11<sup>th</sup> meeting?  
Town Celebration: Who will pick up beef?  
Anyone know how to turn hot water on at Preschool?

1. Road complaint on Lapham Bay Road - discussion about whether to grade and what that would mean.
2. George West came to inform the Selectboard that he wants to resign from Addison County Solid Waste District. ACSWD meets once a month meetings on the third Thursday of every month at 7 p.m. at Bicentennial Hall. He suggested Heidi Lanpher be his replacement. Board to find someone to fill his position.
3. Wilson MacIntire on behalf of the Tennis Court Committee requested a letter of support for the State of Vermont grant, which is a 1 to 3 match. He also brought the Board up to speed on the tennis court project by showing pictures of before the project started to now with most of the court covered with fine gravel. George Wilcox recently added coarse stone and ¾ minus and finer stone on top of that. More landscaping is still needed and the court is ready for surfacing. Wilson received an estimate from Vermont Recreational Surfacing and also spoke with their references. He would like the Selectboard to sign the contract. They want half of the money now and the rest when the project is finished around the second week of September. Wilson estimates they still need roughly \$10,000 to finish this project. They are also waiting on \$15,000 grant approval. Deb Kelley said that the Committee will assume responsibility for the extra money that is needed and are willing to get a loan for this amount to finish the project. They hope to complete the lighting next year. Walt MOVED that the Selectboard sign the contract with Vermont Recreational Surface. Marthe

SECONDED. Discussion followed about who would be responsible. Motion carried. Paul Saenger on behalf of the Board signed letter of support for the State of Vermont grant for the Tennis Court Committee. Deb and Wilson want to set up a maintenance fee or endowment for the courts. They also had a question about how the parking would be arranged near the courts. It was suggested that parking would be on the north end of the court and that landscaping would be provided so that small trees would hide the parking area. Wilson said that George has some coarse stone that he can put down.

4. Mary Jane announced that there were no suits pending on the Grand List for 2003, 2004 or 2005. Walt MOVED the Board sign the Certificate - No Appeal or Suit Pending. Marthe SECONDED. Motion carried.
5. Walt MOVED to accept Bob Rathbun's resignation from the Platt Memorial Library Board and appoint Heater Potter to fill his term on said Board. Steve SECONDED. Motion carried.
6. Discussion about possible constable candidate--Dave Alexander. Bob suggested that this person attend the Police Academy in Pittsford. Steve MOVED to appoint Dave Alexander as Constable to fill out Raymond Mason's term. Bob SECONDED. Motion carried.
7. Further discussion about filling George West's position on the Addison County Solid Waste District. Currently, Steve Goodrich is the second. Steve said that Dave Alexander's might have an interest in this spot and he will ask him. Tabled until next meeting.
8. Liz Fitzsimmons is willing to do prepare the Village Designation paperwork for the Town. Board reviewed literature for this application. Walt MOVED to authorize Liz Fitzsimmons to prepare the Village Designation paperwork for the Town. Steve SECONDED. Motion carried.
9. Tina Feeney from the Vermont League of Cities and Towns told the Town that they are automatically covered under any contracts and leases under our current policy especially if the Town goes forward with a Park and Ride at the Service Center. We can send them a draft of the lease to review. The lease needs to delineate each party's responsibilities. The Service Center would cover their issues like gas or oil issues. Steve spoke with Kendall, the Manager, at the service center about their interest in this project. Benj Deppman could write up a draft lease based on Barb's notes. Give Benj copies of the State info on Park and Ride.

#### **Roads:**

10. They are currently working on Doolittle Road, which is 90% complete with only seeding, some gravel to be added, and finally some chloride. Pike is in the process is getting ready to pave a portion of Lapham Bay Road and most of Richville Road which will be done by Wednesday or Thursday. No paving on Doolittle Road. Road crew will start grading tomorrow to touch up some of the bad spots. Steve told Jason about a portion on North Cream Road by Marion Gosselin's and similar issue by Rodney Stagg's. He also mentioned cold patch was needed on Witherell Road. Board okayed up to \$10,000 in gravel purchase after reviewing Barb's current financials for the Road Budget. Jason checked on the Better Back Roads program and they told him he would know by the end of this week if the Town received another grant. He would like to get the excavator back for that project, use it for it another week to do some ditching, and then use the rest of gravel to fix some of the roads that need it. Board felt thousand ton would be sufficient. Road crew is also working on trucks and will be ditching with loader in some areas. He told the Board that they would be adding to the guardrail on the north side of Doolittle Road. Steve, Marthe and Jason are going to a workshop on creating budgets. Jason wants to set up

meeting with Bob Niles to discuss road survey program with Board. The daily log program is where most of the time on the computer will be spent. Board will try to meet on September 18<sup>th</sup> at 6 p.m. at the Firehouse or School. Asked Mary Jane to call the school about using their power point equipment and booking a room.

11. Board agreed that the town garage would not be available for the Shoreham Festival.
12. Board reviewed Selectboard orders and signed forms.
13. Board discussed radios and the constant reception Shoreham receives from Fort Edward. Current base in the Town Clerk's Office is too old to do anything about this problem. Town needs portable base radio. Could use generator and run cord from that to Town Clerk's Office to run radios. Town needs to check on using a tone-based system that is portable and apply for a new FEMA grant based on what Lois Curtiss is working on for the emergency plan.
14. Steve to give Barb info on the total loan amount for the new truck purchase so she can fill out the application for the municipal loan fund.
15. Board signed a thank you Letter to Bob Douglas Jr. for helping out with the fox problem.
16. Walt MOVED to give the reappraisers keys. Steve SECONDED. Motion carried.
17. Reminder to Board that they will help with setting up voting booths after the September 11<sup>th</sup> Board meeting.
18. Steve, Paul and Walt to check on water heater at the Preschool.
19. Board was informed that there is another leak at Newton Academy Meeting in Doc Curtiss' office. There is \$2,700 left in Newton Academy's funds. They want to review a copy of the Curtiss lease.
20. Steve MOVED to go into Executive Session at 9:25 to discuss Alexander culvert. Bob seconded. Motion carried.
21. Bob MOVED to come out of Executive Session at 9:50 p.m. Steve SECONDED. Motion carried.

**Adjournment:**

Walt MOVED to adjourn at 10:00 p.m. SECONDED by Bob. Motion carried.

Respectfully submitted by,  
Karen M. Shackett  
Minute Taker

Signed: \_\_\_\_\_  
Marthe Fisher, Secretary  
Town of Shoreham Selectboard