

Approved: December 22, 2010

**Selectboard Special Meeting
December 16, 2010
7:00–8:50 p.m.**

Present: Paul Saenger, Bob Warren, Steve Goodrich, Karen Shackett

Absent: Marthe Fisher

Paul called the meeting to order at 7:00p.m.

AGENDA:

- (1) Executive Session to discuss legal issues.**
Session adjourned at 7:30
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(2) Town Office—Meeting called to order at 7:35

Guests: Bob Growney, Glenn Symon

- Board discussed possible **locations** for Town Office:
 - School St. location could be needed by school
 - Precedent for current location set by virtue of existing foundation below current building once supporting a Christian Men's Club building, as well as existence of current Office
 - Use of Dead Man's Hill could improve access/egress safety of School St. location
 - Discussion of water issues on Main St. site
- Also discussed were **materials** options that would lower initial as well as maintenance costs now that comparison with historic preservation requirements is no longer necessary. It was agreed that considerable savings could be effected by use of low cost/low maintenance materials while maintaining relatively high efficiency. Noted: desire to be sure building melds with existing village structures.
- In general, the **floor-plan** is satisfactory, although some tweaking and square-footage reduction was not ruled out. Some will depend on site determination.
- Various options discussed for development of **specs**; hiring of local contractors; oversight of the project—determining how typical small issues vs larger work-change orders will be handled, and the oversight hierarchy.
- Site selection will wait until full Board can meet.

Adjournment: Paul adjourned the meeting at 8:50pm

Respectfully submitted,
Robin Conway
Minute Taker

Signed: _____
Marthe Fisher Secretary
Town of Shoreham Selectboard